



# MY Education Training and professional development modules

MY Education training and professional development modules can be used as stand alone short sessions, or combinations of modules can be run together for a full day program.

## Professional development for OSHLSP coordinators

This is an in-depth series of modules that cover all a coordinator needs to know to set up a new OSHLSP, run an existing one or evaluate a program's impact. The learning units can be requested as stand alone training events, or as full day training that covers all units in a module.

<i>Module</i>	<i>Topics</i>
<i>i. Running your OSHLSP</i>	Establishing your OSHLSP and running it week to week is a big job. In this training you will hear tips and principles for streamlining preparation and handling student behaviour and wellbeing. 2 hours.
<i>ii. Exploring Partnerships</i>	In this module you will explore how partnerships can be leveraged to increase program quality. You will also consider barriers and challenges to partnership in your own context. 2 hours.
<i>iii. Promoting your program</i>	Being able to promote your program to a wide range of audiences enables you to increase student partnership, link with schools, recruit volunteers and engage partners. You will be exposed to various techniques to do this as well as practice media releases, interviews and promotional planning. 2 hours.
<i>iv. Volunteer recruitment and retention</i>	This is one of the most challenging aspects of running an OSHLSP. In this module you will have time to learn from peers regarding recruitment and explore techniques to increase retention of your volunteers. 2 hours.
<i>v. Creating a Child Safe OSHLSP</i>	In response to the Royal Commission into Institutional Responses to Child Sexual Abuse Victoria has introduced compulsory minimum standards of child safety for organisations that supply services for children. This module explores how OSHLSP can be aware of the risks and how to reduce them. Participants will learn about child safety, the standards and how to apply them to their program. 4 hours.
<i>vi. Evaluating your OSHLSP</i>	Evaluating your program helps keep it relevant and improve quality. This module will explore the evaluation process, methods used to establish a baseline and the use of student friendly techniques for gathering data. 2 hours.



<p>vii. <i>Engaging families in your OSHLSP</i></p>	<p>Family engagement is a key component of students’ educational success. Many OSHLSP would like to communicate more effectively with families of students from refugee and migrant backgrounds. This workshop supports participants to share ideas and explore strategies to engage and consult families.</p>
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## Tutors

These modules are designed for volunteer tutors and give a breadth of practical skills to refresh their approach or provide new information. Modules are suitable for both new and existing tutors and peer-tutor versions are available.

<i>Module</i>	<i>Topics</i>
<p>i. <i>Culturally responsive tutoring</i></p>	<p>Tutors are given the opportunity to explore their own cultural perspectives and consider how these impact their tutoring. Skills are explored and applied to tutor situations. 2 hours.</p>
<p>ii. <i>Refugee Journeys into Victorian schools</i></p>	<p>Young refugees and asylum seekers bring a wealth of skills to their school environments but face specific challenges. This module explores pre-arrival experiences within the context of strategies that support positive engagement with their education. 1.5 hours.</p>
<p>iii. <i>Creating a safe and supportive learning environment</i></p>	<p>This module explores techniques tutors can use to create a positive learning environment. It also looks at ways to build rapport and maintain appropriate boundaries. 2 hours.</p>
<p>iv. <i>Tutor strategies for supporting literacy among EAL students</i></p>	<p>The four macro skills of speaking, listening, reading and writing are the foundation of literacy. This session introduces practical and fun activities to support EAL students to practice these. 2 hours.</p>

## School Staff

This series is designed to support school staff to ensure students and their families are better connected to their education and to the school community.

<i>Module</i>	<i>Topics</i>
<p>i. <i>Supporting culturally diverse families in your school</i></p>	<p>This session explores cultural competence and examines how it can be applied to a school environment. 2 hours.</p>
<p>ii. <i>Exploring Partnerships</i></p>	<p>Partnerships can be used to better achieve objectives for addressing issues students and families may be facing. This module will assist in partnering with community groups. 2 hours.</p>



<p><i>iii. Ethical discussions in the classroom: Talking about racism and discrimination</i></p>	<p>This module is designed to explore ways to discuss racism and discrimination in a constructive manner. It aims to support teachers to respond to issues raised by students and to reflect on ways to engage in sensitive topics in a way that promotes learning. Activities in this module are designed to be replicated in the classroom. 2 hours.</p>
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