



ACKNOWLEDGING  
EXCELLENCE IN  
EDUCATION SUPPORT  
IN VICTORIA

# Nomination guidelines 2017

The Centre for Multicultural Youth's MY Education Awards recognise excellence and showcase the outstanding contributions made by students, volunteer tutors, schools and Out-of-School-Hours Learning Support Programs (OSHLSP) to the success of the learning of primary and secondary students from migrant and refugee backgrounds in Victoria.

**NOMINATIONS CLOSE 5.00 PM, FRIDAY 1<sup>st</sup> September**

## Terms and conditions

1. Nominations are open to individuals, schools, OSHLSPs, projects or organisations who have contributed to improved outcomes in out-of-school-hours learning of students from migrant and refugee backgrounds in Victoria.
2. Nominations can be completed by either a nominee or a third party.
3. When nominating an individual, school or organisation for an award, please ensure they agree to be nominated.
4. Nominators must complete all sections of the nomination form. Incomplete nominations will not be considered.
5. Nominations for more than one category must be completed on a separate nomination form.
6. Referees must be third party and not the nominee.
7. Online nominations will be acknowledged with a confirmation email once your nomination form has been submitted.
8. The Centre for Multicultural Youth reserves the right to use all or part of any material, including nominations and photographs, for any publicity related to the awards.
9. Successful nominees (with prior consent) may have their award details published in several media outlets, media releases, the department's website and other promotional channels.
10. The nomination form will be handled in accordance with CMY's Privacy Policy, the Australian Privacy Principles, the Privacy Act 1988 (Cth) and the Information Privacy Act 2000 (Vic).
11. Nominations must be submitted online, emailed or posted and received by 5pm Friday 1<sup>st</sup> September.
12. The selection panel reserves the right not to allocate an award for any particular category if the nomination is:
  - i) not eligible, or
  - ii) not suitable.
13. The judge's decision is final and no correspondence or discussion will be entered into.
14. All finalists will be invited to the award ceremony on Thursday 26<sup>th</sup> October and will be given the opportunity to bring guests.

## Eligibility

1. Nominations are invited for individuals, schools, OSHLSPs, projects or organisations working towards the improvement of out-of-school-hours learning of students from migrant and refugee backgrounds in Victoria.
2. Nominations can be submitted by, or on behalf of, an individual, school, OSHLSP, project or organisation.
3. Nominees must be based in Victoria, or their contributions must originate from within Victoria.
4. Nominees must meet the terms and conditions.
5. Nomination forms must be fully completed to be eligible for consideration.
6. Nominations in the Metropolitan category must be based in or for contributions that have been made in metropolitan Melbourne, Nominations in the Regional category must be based in or for contributions that have been made in regional areas or outside metropolitan Melbourne.

## Judging panel assessment criteria

The judging panel will consider the extent to which each nominee's contribution demonstrates:

- Significant positive impact on out-of-school-hours learning of students from migrant and refugee backgrounds in Victoria
- Best practice or innovative methods or a significant or exceptional contribution to out-of-school-hours learning of students from migrant and refugee backgrounds.