



# 2017 MY Education Training Calendar

MY Education training is pleased to offer FREE training sessions for Homework Clubs (OSHLSPs) at our Carlton venue in 2017. We will also continue to provide training by request at venues of your choice across Victoria. MY Education has a range of other modules for OSHLSPs, check out the CMY website for more information.

## Training for volunteer tutors

**Culturally Responsive Tutoring** **Wednesday October 18<sup>th</sup>** **10am – 12pm**

Tutors are given the opportunity to explore their own cultural perspectives and consider how these impact their tutoring. Skills are explored and applied to tutor situations.

2 hours.

**Creating a safe and supportive environment in your OSHLSP** **Wednesday November 15<sup>th</sup>** **10am - 12pm**

This module explores techniques tutors can use to create a positive learning environment. It also looks at the professional boundaries and child safety requirements of tutoring.

2 hours

## Training for coordinators

**Running an OSHLSP** **Wednesday November 1<sup>st</sup>** **10am - 1pm**

Establishing an OSHLSP and running it week to week is a big job. In this training you will hear tips and principles for streamlining preparation and handling student behaviour and wellbeing.

2 hours

**Evaluating your OSHLSP** **Monday November 13<sup>th</sup>** **10 – 1pm**

Evaluating your program helps keep it relevant and improve quality. This module will explore the evaluation process, methods used to establish a baseline and the use of student friendly techniques for gathering data.

2 hours

**Volunteer Recruitment and Retention** **Wednesday December 6<sup>th</sup>** **10am- 1pm**

This is one of the most challenging aspects of running an OSHLSP. In this module you will have time to learn from peers regarding recruitment and explore techniques to increase the retention of your volunteers.

2 hours



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## Training venue

304 Drummond St Carlton.

Carlton is well served by public transport. Most parking is ticketed and inspectors are vigilant. If you need to drive and don't know where to park, please feel free to give us a call on 9340 3700 (reception) or 0403 869 232 (Amalia)

## To register

**Email** Amalia, MY Education Senior Trainer on [afawcett@cmy.net.au](mailto:afawcett@cmy.net.au)

Please let us know if you have any dietary restrictions, as catering is provided. Where two times are listed for a module, please specify which time you prefer.

## The fine print...

All training is free for Out-of-School-Hours Learning Support Programs run by a community, school or religious organisation and targeting refugee and migrant students. If your school is part of the Refugee Education Support Program you are also eligible for free training.

We reserve the right to cancel sessions if we do not have sufficient registrations and to change session dates if necessary. Maximum numbers per session- 25.

Please notify us as soon as possible if you are unable to attend.