

POSITION DESCRIPTION

POSITION TITLE	Ucan2 Volunteer
LOCATION	Eastern, Western and Southern Regions of Outer Melbourne
COMMITMENT	February to June, 2012 2.5 hours per week for 16 weeks
REPORTS TO	Ucan2 Project Officers
CONTACT	Asher Hirsch Youth Participation Project Officer 304 Drummond Street, Carlton VIC 3053 P (03) 9340 3700 F (03) 9349 3766 E ahirsch@cmy.net.au W www.cmy.net.au

The Centre for Multicultural Youth (CMY) is a community based organisation that advocates for the needs of young people from migrant and refugee backgrounds. The Centre has a priority focus on working with young people from refugee and newly arrived communities. In supporting young people, CMY combines policy development and direct service delivery within a community development framework. This approach gives CMY strong connections with young people and their communities while enabling positive change on a local, state and national level.

PROGRAM AREA

CMY is working in partnership with Foundation House and AMES and delivering in English Language Schools to develop and deliver the **Ucan2** pilot program.

Ucan2 aims to facilitate and support the social inclusion of newly arrived young people of refugee background (16 – 26 years) in all aspects of community life by strengthening:

- √ Mental health and wellbeing
- √ Social connections and networks
- √ Access and engagement in education, training and employment
- √ cooperation between providers of education, social support, training and employment

Currently in the ninth stage of the pilot, the program is due to commence from February 2012 at several sites across Melbourne. Students aged 16 – 25 undertaking English language studies at AMES and English Language Schools at these sites will be recruited to participate in the Ucan2 program. It is delivered one day a week throughout the school term (16-18 weeks).

POSITION SUMMARY

CMY is responsible for the delivery of the 'social connections' volunteer component of the program which is held one afternoon each week for approximately 2 hours for 16 to 18 weeks. The volunteer will share work, study and life experiences, provide role modelling and social connectedness to the young people from newly arrived refugee backgrounds. Volunteers will be encouraged to share their experience, actively participate and build relationships with the young people offering support, friendship and fun in a non-judgemental manner.

CMY will provide ongoing training and support to volunteers involved in the Ucan2 program.

ACCOUNTABILITIES

- Actively participate in activities which build on learning and development of the young people using strengths based and participatory approaches
- Assist and participate in activities which compliment the curriculum in an experiential and fun manner
- Share experiences and knowledge with the young people
- Develop relationships and support a group work process
- Provide an inclusive and welcoming environment within the group
- Have fun
- Attendance at weekly Ucan2 sessions and punctual notice if unable to attend (minimum 80% attendance)
- Participate in volunteer briefing and debriefing before and after weekly session
- Abiding by the program's 'Code of Conduct'

KEY SELECTION CRITERIA

- Commitment to and interest in supporting young people from newly arrived and refugee backgrounds
- Excellent skills in communicating with individuals and small groups
- Ability to work in a team
- Understanding and sensitivity to working with people cross culturally.
- Understanding of Social Media (eg. Facebook)
- Basic computer skills – Microsoft Word
- Creativity, flexibility, initiative and a sense of fun

ADDITIONAL INFORMATION

- CMY is an Equal Opportunity Employer
- This position is based across the South eastern and Western Regions of Melbourne.
- Volunteer recruitment is subject to the satisfactory completion of a Police Record Check and Working with Children Check
- There may be excursions throughout the 16 weeks which may require more time and possibly travel
- There is an optional holiday program which volunteers are encouraged to attend if possible.
- In the context of Occupational Health and Safety all volunteers are required to carry out their duties in a manner that does not adversely affect their own health and safety and that of others by reporting all incidents and injuries as well as co-operating with any measures introduced in the workplace to improve OH&S

I have read, understood and accept the above position description

Volunteer Name

**Volunteer
Signature**

Date / /

Manager Name

Manager Signature

Date / /